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| **Please fill this form out if you are participating in the Global Internship program for more than 3 months (12 weeks).****This document consist of monthly and weekly internship operation plan. Please fill out both parts of the form.** **- Monthly plan : Monthly operational plan during the entire period of internship program****- Weekly plan : Weekly operational plan for first 8 weeks** **※Additional submission of weekly operational plan may be required.****※This is required document for the student's academic credit. Please fill out the form as detailed as possible.** |

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| **Operational Plan (Monthly)** |
| **The Person in charge of the internship program** | Name |  | Position |  |
| Division |  | Mobile |  |
| Office |  | FAX |  |
| E-mail  |  |
| **1st month** |  |
| **Period:** |
| **2nd month** |  |
| **Period:** |
| **3rd month** |  |
| **Period:** |
| **4th month** |  |
| **Period:** |
| **5th month** |  |
| **Period:** |
| **6th month** |  |
| **Period:** |
| **Operational Plan (Weekly)** |
| **The Person in charge of the internship program** | Name |  | Position |  |
| Division |  | Mobile |  |
| Office |  | FAX |  |
| E-mail  |  |
| **1st week** |  |
| **Period:** |
| **2nd week** |  |
| **Period:** |
| **3rd week** |  |
| **Period:** |
| **4th week** |  |
| **Period:** |
| **5th week** |  |
| **Period:** |
| **6th week** |  |
| **Period:** |
| **7th week** |  |
| **Period:** |
| **8th week** |  |
| **Period:** |
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